**Additional information about the Contract Notice**

**“Construction of Adrenaline Park With Associated Facilities (Temporary Structures)”**

**Kalin Kamen, Kriva Palanka, Republic of North Macedonia**

1. **Nature of contract**

Lump sum

1. **Programme title**

Interreg VI-A IPA Bulgaria - North Macedonia Programme 2021 – 2027 CCI 2021TC16IPCB006.

1. **Financing**

Interreg VI-A IPA Bulgaria - North Macedonia Programme, approved with Commission Implementing Decision C(2022) 8880 of 29.11.2022.

Grant contract ref. no. RD02-29-254/07.03.2025.

BL-6 : Works

1. **Legal basis, eligibility and rules of origin**

The legal basis of this procedure is Regulation (EU) No 2021/1529 establishing the Instrument for Pre-accession Assistance (IPA III). See Annex a2a1 of the practical guide.

For this contract award procedure, participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium – of candidates/tenderers) which are effectively established in a Member State of the European Union or in an eligible country or territory as defined under Article 11 of Regulation (EU) No 2021/1529 establishing the Instrument for Pre-accession Assistance (IPA III).

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Participation is also open to international and regional organisations.

1. **Candidature**

**All eligible natural and legal persons (as per item 4 above) or groupings of such persons (consortia) may participate or tender.**

**A consortium may be a permanent, legally established grouping or a grouping which has been constituted informally for a specific procurement procedure. All members of a consortium (i.e., the leader and all other members) are jointly and severally liable to the contracting authority.**

**The participation or tender of an ineligible natural or legal person will result in the automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be excluded.**

1. **Number of requests to participate or tenders**

**No more than one request to participate or tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a request to participate or tender). In the event that a natural or legal person submits more than one request to participate or tender, all requests to participate or tenders in which that person has participated will be excluded.**

In case of lots, the candidates or tenderers may submit only one request to participate or tender per lot. Contracts will be awarded lot by lot and each lot will form a separate contract. If the tenderer is awarded more than one lot, a single contract may be concluded covering all those lots.

1. **Sub-contracting**

Sub-contracting is allowed.

1. **Period of implementation of tasks**

Maximum 12 months after signing of the contract, but not later than 01.10.2026.

1. **Language of the procedure**

All written communications for this tender procedure and contract must be in English.

1. **Additional information**

Financial data to be provided by the candidate in the request to participate form or in the tender submission form must be expressed in EUR.

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

Selection criteria are described in detail in the Contract notice (Annex ds2) points 14 – General selection criteria, 14.a - Economic and financial capacity of candidates and 14.b - Technical and professional capacity of company.

Selection criteria are also presented in the Instruction to tenderers (Annex d4b\_itt) points 12.2, 12.2.1 and 12.2.2.

1. **Award criteria**

The most economically advantageous tender is the technically compliant tender with the lowest price.

1. **Clarifications on the contract notice**

Any request for clarifications must be made in writing or electronic means (e-mail)*.* This concerns request for clarifications about the contract notice and also request for clarifications about the content of the document called “Additional information to the contract notice.” Clarifications can be requested to the contracting authority at the latest 21 days before the deadline for submission of requests to participate stated in **the contract notice**.

Clarifications will be published by the contracting authority (Municipality of Kriva Palanka) at the latest 8 days before the deadline for the submission of requests to participate. The information will be published on the web portal of the municipality (<https://www.krivapalanka.gov.mk/> ) and the web portal of the Interreg VI-A IPA Bulgaria - North Macedonia Programme 2021 – 2027 CCI 2021TC16IPCB006 (<https://ipa-bgmk.mrrb.bg/> ).

1. **Deadline for submission of the tender**

The tenderer's attention is drawn to the fact that there are two different systems for sending tenders: one is by post or private mail service, the other is by hand delivery.

In the first case, the tender must be sent before the date and time limit for submission, as evidenced by the postmark or deposit slip*[[1]](#footnote-2)*, but in the second case it is the acknowledgment of receipt given at the time of the delivery of the tender which will serve as proof.

**Deadline for submission of tenders is: 01.08.2025 until 15:30 h (local time)**

Any tender submitted to the contracting authority after this deadline will not be considered.

The contracting authority may, for reasons of administrative efficiency, reject any tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the evaluation report, if accepting tenders that were submitted on time but arrived late would considerably delay the evaluation procedure or jeopardise decisions already taken and notified.

1. **How tenders may be submitted**

Tenders must be submitted in English exclusively to the contracting authority in a sealed envelope.

* Either by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip, to:

**Municipality of Kriva Palanka,**

**Adress: St Joachim Osogovski street 175, 1330 Kriva Palanka ,**

**Republic of North Macedonia**

* OR hand delivered by the participant in person or by an agent directly to the premises of the contracting authority in return for a signed and dated receipt, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

**Municipality of Kriva Palanka,**

**Adress: St Joachim Osogovski street 175, 1330 Kriva Palanka ,**

**Republic of North Macedonia**

(working hours: 7:30 – 15:30 h local time)

The contract title and publication reference (see contract notice) must be clearly marked on the envelope containing the tender and must always be mentioned in all subsequent correspondence with the contracting authority.

Tenders submitted by any other means will not be considered.

By submitting an application candidates accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the tender.

1. **Tender opening session**

Tender opening session is envisaged on **07.08.2025 at 11:00 h (local time)** at the premises of the Municipality of Kriva Palanka, address: St. Joachim Osogovski street n175, 1330 Kriva Palanka.

In the case that at the date of the opening session some tenders have not been delivered to the contracting authority but their representatives can show evidence that they have been sent on time, the contracting authority will allow them to participate in the first opening session and inform all representatives of the tenderers that a second opening session will be organised.

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1. It is recommended to use registered mail in case the postmark would not be readable. [↑](#footnote-ref-2)